

# Position Requirements for CPC and Treatment

## **CPC CHAIR**

- Serve for a period of two years
- Two or more years of continued sobriety
- In order to provide a clearinghouse of information in the District with respect to CPC, coordinating the exchange of ideas and resources between groups/AA members by providing information about AA to those in the professional community. Continue to maintain and develop areas that will further these goals
- Obtain, read and use CPC workbook and any related materials from GSO
- Find productive and creative ways of cooperating without affiliating, attempting to establish better communication between AA and professionals
- Work within the fellowship by holding workshops and encourage local groups to participate
- Utilize subcommittees as a way to better reach specific professional groups
- Keep the District informed of local activities where volunteers are being used and where needed (DWI clinics, cooperating with the courts, etc.)
- Be informed of AA as a whole so as to keep traditions intact while meetings are in function and keep the district healthy as a whole

## **TREATMENT CHAIR**

- Serve for a period of two years
- Two or more years of continued sobriety
- Serve as the group liaison with local treatment facilities and encourage other group members to be of service. To work to further the understanding of AA by hospitals and treatment center staffs, and take the AA tools of recovery to alcoholics in treatment. They also maintain a temporary contact list and make it available to people being discharged from treatment facilities
- Obtain, read and use the Treatment Facilities workbook and any related materials from GSO
- Keep a current list of facilities including long term, short term, and outpatient treatment facilities, detox centers and halfway houses
- Work with groups on how to encourage meetings within treatment facilities
- Keep record of reports on lists of members in groups that are willing to work on committee
- Coordinate the work of AA members and groups who are interested in carrying the message into treatment centers
- Set-up and maintain the means for patients to “bridge the gap” from treatment facilities into the larger AA community (Temporary Contact Program)

## **GENERAL GUIDELINES FOR SERVING DISTRICT 13**

1. Two years of continuous sobriety
2. Familiar with responsibilities of position before accepting nomination/election.
3. Attendance at monthly district meeting with a written report or
  - a. Attendance of alternate at monthly district meeting with written report from chairperson, or
  - b. Monthly communication with DCM, and a written report submitted by chairperson.
4. Conscientious and diligent fulfillment of their duties as outlined in workbook from GSO.
5. Removal from office considered if non-compliance with #3 or #4 for two months in a row or three months in a year.
6. Removal must be by at least a 2/3 majority vote of those present at a regularly scheduled monthly district meeting.