

Area 35 Technology Roadmap

Why?

- Area objectives are to serve the Districts, Groups, and Members.
- The last 2 years have provided opportunities to better serve.
- Include more Alcoholics in Service.
- Provide consistent access to officers/committee chairs to facilitate better communication.

What?

- Treat Area35 as more of a Business.
- Provide devices for all area officers and chairs.
- Negotiate best agreements for services.
 - Email.
 - Cloud Storage.
 - Business Applications (docs, spreadsheets, etc).
 - Devices.

What? – Cont.

- Investigate and provide recommendations on new Technology (Zoom, Teams, etc).
- Modernize Current Technology (Website, Security Certificates, etc).
- Document usage and access instructions for inclusion in the Action Book.

Next Steps

- Seek approval to form a Technology Committee.
- Gather requirements from each Officer/Chair.
- Review requirements to develop a technology mix that –
 - Meets the requirements of chairs and officers.
 - Is easy to sustain and support.
 - Is flexible to accommodate changes.
 - Is financially responsible.
- Gather quotes and determine the best solution(s).

Options

- Stay the same.
- Implement office for Officers/Chairs/DCMs – This would provide better email and application access – doesn't provide anything for Hybrid Meetings/Officer Devices.
- Implement office, provide devices for Area Officers and Committee chairs.
- Invest in Equipment for facilitation of hybrid meetings.

Office 365 Cost Breakdown

- DCM – 17 \$51/Month
- Area Officers – 5 \$15/Month
- Committee Chairs – 11 \$33/Month
- Past Delegates – 16 \$48/Month

Total for all - \$147/Month

Each User is 3/Month

Recomendations

- Migrate email for Officers/Committee chairs/DCMs to Microsoft - \$3/user/month. Approx 150/month spend.
- Purchase 2x remote Microphone/Camera's for Hybrid meetings.
- Upgrade Sound Board as ours broke to better support Zoom.
- Purchase Large TV/Cart for Hybrid meetings.