

1. First & Foremost **Contact the Northern Light Editor** at **northernlight@area35.org** or call the phone number listed on page 3 of the hard copy, print version of the Northern Light, for the Northern Light Editor (remember this will change every 2 year rotation).
2. Email a pdf version of your flier to **northernlight@area35.org** for approval. Upon approval a copy will be forwarded to the webmaster to be placed on the Area 35 websites calendar of events.
3. Upon approval mail to:

**Cold Spring Record
PO Box 456
403 West Wind Court
Cold Spring, MN 56320**

**With an attn.: Northern Light on the mailing address
Include a note stating they are to be inserted into the next Northern Light**

4. **OR** if you wish to have Cold Spring Record print your fliers to be inserted into the Northern Light. The NL Editor will forward a copy of the pdf flier to Cold Spring Record, along with your printing instructions (paper color, one or two sided printing). Currently there are 1000 copies printed with @725 pieces to mail. What is not mailed is passed out at the Area meetings.
5. The cost for having a flier inserted into the Northern Light is \$75. Make Checks payable to NMAA and mail to:

**NMAA
PO Box 114
Grand Rapids, MN 55744**